

Guidewire Policy Center Business Analyst Training

COURSE CONTENT

GET IN TOUCH



Multisoft Systems
B - 125, Sector - 2, Noida



(+91) 9810-306-956



info@multisoftsystems.com



www.multisoftsystems.com

About Multisoft

Train yourself with the best and develop valuable in-demand skills with Multisoft Systems. A leading certification training provider, Multisoft collaborates with top technologies to bring world-class one-on-one and certification trainings. With the goal to empower professionals and business across the globe, we offer more than 1500 training courses, which are delivered by Multisoft's global subject matter experts. We offer tailored corporate training; project Based Training, comprehensive learning solution with lifetime e-learning access, after training support and globally recognized training certificates.

About Course

Guidewire Policy Center Business Analyst Training by Multisoft Systems is designed to equip professionals with the skills needed to analyze, configure, and optimize insurance policy administration processes using Guidewire's powerful Policy Center platform. This comprehensive training covers the complete policy lifecycle — from quoting and underwriting to issuance, endorsements, renewals, and cancellations — ensuring participants gain a thorough understanding of the system's functionalities.

Module 1: Introduction to Guidewire and PolicyCenter

- ✓ Guidewire Product Suite Overview (PolicyCenter, BillingCenter, ClaimCenter)
- ✓ Role of PolicyCenter in Insurance Lifecycle
- ✓ Architecture and Functional Modules of PolicyCenter
- ✓ Overview of PolicyCenter Screens and Navigation

Module 2: Insurance Domain Fundamentals

- ✓ Introduction to P&C (Property and Casualty) Insurance
- ✓ Policy Lifecycle: Quote → Submission → Issuance → Endorsement → Renewal → Cancellation
- ✓ Key Insurance Concepts: Risk, Coverage, Premium, Underwriting, Producer

Module 3: Business Analyst Role in Guidewire Projects

- ✓ Responsibilities of a BA in PolicyCenter Implementation
- ✓ Working with Business Stakeholders and Technical Teams
- ✓ Agile vs Waterfall Methodologies in Guidewire Projects
- ✓ Overview of Configuration vs Integration in PolicyCenter

Module 4: Requirement Elicitation Techniques

- ✓ Stakeholder Interviews and Workshops
- ✓ Creating Use Cases, User Stories, and Functional Flows
- ✓ As-Is and To-Be Process Mapping
- ✓ Capturing Business Rules and Acceptance Criteria

Module 5: PolicyCenter Functional Modules

- ✓ Account and Contact Management
- ✓ New Business Submission Workflow
- ✓ Quote, Issuance, and Bind Process
- ✓ Mid-term Endorsements (MTE)

- ✓ Policy Renewal and Reinstatement
- ✓ Cancellations and Rewrites
- ✓ Out-of-sequence Endorsements
- ✓ Underwriting Approvals and Authority Levels

Module 6: Creating BA Deliverables

- ✓ Business Requirement Document (BRD)
- ✓ Functional Specification Document (FSD)
- ✓ Process Maps and Data Flow Diagrams
- ✓ User Stories with Acceptance Criteria (Agile)
- ✓ Requirement Traceability Matrix (RTM)
- ✓ Change Request Documentation

Module 7: Integration and Configuration Understanding

- ✓ Integration Points with BillingCenter and ClaimCenter
- ✓ PolicyCenter Web Services (high-level)
- ✓ Configuration Elements: Product Model, Screens, Business Rules
- ✓ Importance of Rate Tables, Policy Lines, and Coverage Terms (functional view)

Module 8: Testing and Implementation Support

- ✓ Creating UAT Test Scenarios
- ✓ Supporting QA in Functional Understanding
- ✓ Conducting Walkthroughs and Requirement Reviews
- ✓ Defect Triage and Clarification
- ✓ Supporting Go-Live and Post-Implementation Review